



THREE RIVERS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
August 9, 2016

The Board of Education of the Three Rivers Local School District met for Regular Session at the Three Rivers Educational Campus, Cleves, OH 45002.

The meeting was called to order by the Vice-President Mr. Jim Murphy at 6:00 p.m.

Roll Call: Present Four. Mr. Jim Murphy, Mr. Chris Oser, Mr. David Shuey, Ms. Stephanie Stafford.
Absent One. Ms. Danette Wells.

In Attendance:

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| Mr. Craig Hockenberry, Superintendent | Mr. Matt Haws, HS Assistant Principal |
| Ms. Teresa Johnson, Treasurer | Ms. Bonnie Berkemeyer, Food Services Director |
| Mr. Tom Bailey, Assistant Superintendent | Ms. Mandy Bowen, Director of Curriculum |
| Ms. Angie Drew, Transportation Director | Ms. Debbie Fox, EMIS Coordinator |
| Ms. Lisa Whiteley, Communications Director | Ms. Beth Jackson, Dean of Students |
| Ms. Gail Montague, Human Resources | Ms. Lisa Voss, Teacher, Special Ed & Student Svcs |
| Ms. Holly Simms, MS Principal | Ms. Katie Conley, Instructional Specialist |
| Mr. Adam Biedenbach, Elem Principal | Mr. Tim Wagner, Assistant Food Svc/Transportation |
| Destination Imagination Team & Parents | |

Motion 128-16 Approve Minutes

It was moved by Mr. Shuey seconded by Mr. Oser to approve and dispense with the reading of the minutes for the meeting of Minutes of July 12, 2016 Regular Meeting and Minutes of July 11, 2016 and July 16, 2016 Special Meetings.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
Nays, None.
The vice-president declared the motion carried.

Student Achievement Recognition – Board Member Ms. Stafford recognized the Destination Imagination Team Chocolate Harmony group for placing first at Regional and State Finals. They received fifth place out of seventy-six in Global Finals with a score of 81 out of 100 possible points. The students were recognized with applause, a certificate of award and lapel pin.

Marketing-Communications Report – Ms. Whiteley gave the following updates:

Focus group audit, new website, August newsletter will go out within a week, standard building level communication will go out the first day of school and will remain consistent throughout school year, and a calendar update of events.



Presentations

- A. Revised Board Policies – Mr. Hockenberry recommended that the Board revise the cell phone policy in part to process reimbursement checks to applicable personnel one time per year at the end of fiscal year in June instead of twelve times per year or monthly.
- B. Special Education Audit – Many Bowen and Lisa Voss summarized the special education audit that took place during the 15-16 school year.

Committee Reports

- A. Finance – none.
- B. Legislative – none.
- C. Student Achievement – Recognition – none.
- D. Community Forum – none.

Motion 129-16 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mr. Murphy to approve the following recommendations of the Superintendent:

Instructional

- A. Accept Resignation letter from *Jennifer Greenlese*, Teacher, effective July 27, 2016.
- B. Revise contract for *Kyle Kinnett*, Teacher to reflect salary adjustment to BA150 effective 2016-2017 school year.
- C. Revise contract for *Paul Ruhe*, Facilities Manager, to correct contract expiration date to June 30, 2017.
- D. *Kelly Draughn* and *Holly Gibbs* as Summer ESY Aides to assist with the program for special needs students August 2 – 12, 2016. Not to exceed 15 hours each at their hourly rate of pay.
- E. One-year contract for *Todd Bradbury* as 8th grade Math Teacher effective August 1, 2016 through July 31, 2017. MA degree, Step 4
- F. One-year contract for *Alexandra Cook* as 7th grade Language Arts Teacher effective August 1, 2016 through July 31, 2017. BA degree, Step 3



- G. Three (3) extended days for *Dave Henderson*, TMS Counselor effective August 10 – 12, 2016.
- H. Three (3) extended days, August 10 – 12, 2016 for *Jennifer Rogers*, School Nurse.
- I. Approve *Jeanne Mooney* and *Sharon Dunlap* for one (1) day of compensation to assist new school nurse. Each will be compensated at their hourly rate of pay.
- J. Approve compensation for *Robin Picchioni* and *Emily Hannon* to clean and inventory the drama room at \$25.00 per hour up to a maximum of 20 hours each to be completed by September 30, 2016.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
 Nays, None.
 The vice-president declared the motion carried.

Motion 130-16 Approve Superintendent Recommendations

It was moved by Ms. Stafford, seconded by Mr. Shuey to approve the following recommendations of the Superintendent:

- K. Approve the following teachers as Home Instructors for 2016-2017 at \$25.00 per hour:

<i>Amy Katsetos</i>	<i>Cindy Oser</i>	<i>Andrea Perry</i>
<i>Jennifer Vincent</i>	<i>Terri Voisard</i>	

Roll Call: Ayes, Three. Mr. Murphy, Mr. Shuey, Ms. Stafford.
 Nays, None.
 Abstain, One. Mr. Oser
 The vice-president declared the motion carried.

Motion 131-16 Approve Superintendent Recommendations

It was moved by Mr. Oser, seconded by Ms. Stafford to approve the following recommendations of the Superintendent:

- L. Approve List of Substitute Administrators, Aides, Bus Drivers, Cooks and Custodians for 2016-2017 per attached.
- M. Student Aides for the After-Care Program for the 2016 - 2017 school year at minimum wage. After Care Program hours are 2:45 – 6:00 p.m. on school days.

<i>Abbi Davis</i>	<i>Katelyn Day</i>	<i>Delaney Day</i>	<i>Abbey Fellingner</i>
<i>Katie Fellingner</i>	<i>Megan Finley</i>	<i>Nicole George</i>	<i>Katie Gleckler</i>



*Katie Godar Nakayla Hammond Rachel Hammond Brandi Hines Maddi Illing
 Taylor Joehnk Aaron Meeks Jensen Murphy Anna Pangallo
 Kelsey Pangallo John Pierce Elizabeth Worley Brooklyn Roberto Herrick
 Michaela Roberto Herrick Ellie Urnston*

- N. Approve *Alex Fertig, Patrick O'Brien and Abigail Wahl* as Band Volunteers for the 2016-2017 school year pending background checks.

Instructional

- O. Recommend approval of summer professional development for the following K-4 Team Leaders to meet with Mr. Biedenbach on August 1, 2016 at \$75.00 each for ½ day:

*Bettie Reynolds Laura Graham Ann Morton
 Deb Hafer Nancy Schulte Debbie Williams*

- P. Recommend approval of summer professional development and training for all K-12 ELA, Special Education and Title 1 Teachers for the purpose of the new ELA series implementation. Training/professional development will not exceed three (3) days beginning July 25, 2016 and ending no later than August 12, 2016. Stipend of \$150 for full day and \$75 for half-day.

Operational

Recommend the following operational items be approved:

- Q. FMLA for *Dan McFarland*, Bus Driver, effective August 18, 2016 for approximately 6 weeks.
- R. One-year contract for *Mary Ann Yearout* as a Bus Driver for the 2016-2017 school year with a 4-hour guarantee. Step 1
- S. *David Smith* as a Substitute Bus Driver In-Training effective August 10, 2016 pending background checks, completion of all school bus CDL Class B requirements, physical and behind the wheel training.
- T. *Nolan Herges* as an Athletic Department Student Worker for the 2016-2017 school year at minimum wage to assist in ticket taking, scoreboard operations and bookkeeping.
- U. Substitute Rates of Pay for the 2016-2017 school year per attached.
- V. Pay-to-Participate Fee of \$70.00 for Color Guard grades 5-8 effective 2016-2017 school year.
- W. Revised Organizational Chart per attached
- X. Memorandum of Understanding between Three Rivers Association of Support Personnel



(TRASP) and TRLSD to amend the Master Contract Section 4.0701- Payroll Deductions for Association Dues to reflect the date of September 15.

- Y. Resolution Authorizing the Sale of Personal Property for auction on September 24, 2016 per attached.
- Z. Renewal agreement with Hamilton/Clermont Cooperative Technology Center for membership and software services effective July 1, 2016- June 30, 2017 per attached.
- AA. Agreement with MSB Consulting Group to provide Medicaid Billing and Consulting for the 2016-2017 school year per attached.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
Nays, None.
The vice-president declared the motion carried

Motion 132-16 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mr. Murphy to approve the following recommendations of the Superintendent:

- BB. Non-Athletic Supplemental Contract for *Cindy Oser* as NJHS Advisor – 2.5% Stipend.
- CC. *Caitlyn Oser* as After Care Program Supervisor for the 2016-2017 school year at \$11.00 per hour.
- DD. *Noah Oser* as a MS Volunteer Football Coach for the 2016-2017 school year background checks and proper certification.

Roll Call: Ayes, Three. Mr. Murphy, Mr. Shuey, Ms. Stafford.
Nays, None.
Abstain, One. Mr. Oser
The vice-president declared the motion carried.

Motion 133-16 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mr. Oser to approve the following recommendations of the Superintendent:

Athletics

Recommend the following athletic items be approved:

- EE. *Aaron Wilson* as Athletic Game Management Worker for the 2016- 2017 school year at \$11.00 per hour, paid from Athletic Department Funds.
- FF. Athletic Department Student Workers for the 2016-2017 school year at minimum wage to assist in ticket taking, scoreboard operations and bookkeeping:
Garret Murphy Zach Grady Kylee Draughn Jordan Spivey
- GG. Athletic Supplemental Contracts for the following individuals for the 2016-2017 school year pending background checks and proper certification:



<i>Alexis Wyatt</i>	MS Cheerleading Coach-Football & Basketball Season 3.5% stipend for each season
<i>Chris Hannum</i>	Varsity Baseball Coach – 10% stipend
<i>Jessica Ambers</i>	Varsity Softball Coach – 10% stipend
<i>James Tenhundfeld</i>	Varsity Track Coach – 10% stipend

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
Nays, None.
The vice-president declared the motion carried

Motion 134-16 Executive Session

It was moved by Mr. Oser, seconded by Ms. Stafford for the board to go into executive session for the employment of public personnel.

Time In: 7:09 p.m.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
Nays, None.
The vice-president declared the motion carried

Motion 135-16 Leave Executive Session

It was moved by Mr. Oser, seconded by Ms. Stafford for the board to leave executive session.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
Nays, None.
The vice-president declared the motion carried.

Time Out: 7:49 p.m.

Motion 136-16 Approve Superintendent Recommendations

It was moved by Ms. Stafford, seconded by Mr. Oser to approve the following recommendations of the Superintendent:

X.

A. Approve Non-Athletic Supplemental contracts for the 2016-2017 school year:

<i>Lindsay Johnson</i>	ELA Department Chair – 5% stipend
<i>Andrea Moore</i>	Math Department Chair – 5% stipend
<i>Diana VonEye</i>	Science Department Chair – 5% stipend
<i>Dan Perlman</i>	Social Studies Department Chair – 5% stipend
<i>Erin Metz</i>	Foreign Language Department Chair – 5% stipend
<i>Allison Heisel</i>	Unified Arts Department Chair – 10% stipend
<i>Tina Cole</i>	5 th grade Team Leader – 5% stipend
<i>Julie Davey</i>	6 th grade Team Leader – 5% stipend
<i>Jennifer Smith</i>	7 th grade Team Leader – 5% stipend
<i>Taylor Morgan</i>	8 th grade Team Leader – 5% stipend
<i>Bettie Reynolds</i>	Kdg Team Leader – 5% stipend
<i>Laura Graham</i>	1 st grade Team Leader – 5% stipend



Ann Morton
 Deb Hafer
 Nancy Schulte
 Caitlin Rudisell-Williams
 David Kohrs
 Rachel Thorman
 Jennifer Baumaster
 Sue Diemer
 Allison Heisel
 Allison Heisel
 Jennifer Baumaster
 Tina Cole
 Jennifer Smith
 Bret Albright
 Bret Albright
 Laura Rinehart
 Erin Fitzpatric
 Charles Dong
 Robin Picchioni
 Emily Hannon
 Amy Batsakis
 Anthony Leone
 Sarah Kemme
 Cathy Laake
 Emily Hannon

2nd grade Team Leader – 5% stipend
 3rd grade Team Leader – 5% stipend
 4th grade Team Leader – 5% stipend
 THS Student Council Advisor – 5% stipend
 National Honor Society Advisor – 5% stipend
 Key Club Advisor – Kiwanis paid stipend
 Yearbook Advisor 9-12 – 7% stipend
 Mentor Program Advisor – 2.5% stipend
 Mentor Program Advisor – 2.5% stipend
 Senior Class Advisor – 2.5% stipend
 Senior Class Advisor – 2.5% stipend
 Builder’s Club Advisor – no stipend
 NJHS Advisor – 2.5% stipend
 Auditorium House Manager – 5% stipend
 Vocal Music Director – 15% stipend
 Vocal Music Accompanist – 2% stipend
 Instrumental Music Director – 20% stipend
 Instrumental Music Assistant Director – 10% stipend
 THS Theater Arts Director & MS Assistant-12% stipend
 Theater Arts 6-8 Director & THS Assistant – 9% stipend
 Theater Arts Assistant Director – 6% stipend
 Theater Arts Assistant Director – 6% stipend
 Yearbook Advisor – 7th & 8th grades – 3% stipend
 Elementary Yearbook - \$500.00 Stipend
 Elementary Talent Show - \$600.00 Stipend

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
 Nays, None.
 The vice-president declared the motion carried.

Motion 137-16 Approve Compensation

It was moved by Mr. Murphy seconded by Mr. Shuey to approve compensation.

XI.

- A. Approve compensation for *Christine Cook Poetter* for transition of new treasurer beginning August 1, 2016 for a maximum of 35 hours at \$50.75 per hour.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
 Nays, None.
 The vice-president declared the motion carried

Motion 138-16 Approve Treasurer Recommendations

It was moved by Mr. Shuey, seconded by Mr. Murphy to approve the following recommendations of the Treasurer:

- A. Recommend approval of the July Board Financial Report, Investments, Monthly Invoices and Monthly Bank Reconciliations per attached.



- B. Recommend approval to continue membership in Coalition for Fiscal Fairness in Ohio for the 2016-2017 school year.
- C. Recommend approval of Resolution Requesting the County Auditor to Make Advance Payment of Taxes Pursuant to ORC. 321.34 per attached.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
 Nays, None.
 The vice-president declared the motion carried

Motion 139-16 Approve Donations

It was moved by Mr. Shuey seconded by Ms. Stafford to approve the acceptance of the following donations to Three Rivers Local Schools for the Back to School Ready Fest:

- \$500.00 Bridgetown Finer Meats
- \$100.00 Skyline Chili
- \$100.00 McDonalds – Saylor Park
- \$ 50.00 Dan Aug
- \$ 25.00 Jen Glasgow
- \$ 20.00 Jenny Haas

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford.
 Nays, None.
 The vice-president declared the motion carried

Announcements

Board Meeting – Tuesday, August 23, 2016 at 5:30 p.m.

Hearing of the Public

None.

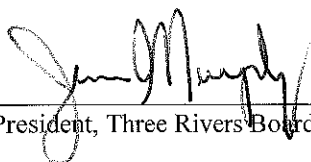
Old Business

None.

New Business

None.

Mr. Murphy declared the meeting adjourned at 7:57 p.m.



 President, Three Rivers Board of Education



 Attest: Treasurer, Board of Education