



**Three Rivers Local School District**  
**Board of Education**  
**401 N. Miami Avenue      Cleves, OH 45002**

**Board of Education Special Meeting and Work Session Minutes**  
**Tuesday, September 26, 2024 at 6:00 p.m.**  
**TREC Media Center**

The meeting was called to order by Ryan McDonald, Board President at 6:00 p.m.

**ROLL CALL**

Present, Four: Mr. McDonald, Mr. Evans, Mrs. Miller, Mrs. Hughes  
 Absent, One: Dr. Stafford

**Motion 083-24 Approve of and Dispense with Reading of the Minutes**

It was moved by Mr. McDonald, seconded by Mrs. Miller to approve of and dispense with the Reading of the following minutes:

- August 27, 2024 Regular Meeting Minutes
- September 10, 2024 Regular Meeting Minutes

**ROLL CALL**

Ayes, Four: Mr. Evans, Mrs. Miller, Mrs. Hughes, Mr. McDonald  
 Nays, None  
 Motion carried

**PRESENTATIONS**

- A.** Jim Brett- Miami Township Administrator: Parking lot addition next to West Park  
 Mr. Brett also updated the Board on the recent chemical leak.
- B.** First Reading: Board Policies

<b><i>POLICY</i></b>	<b><i>TITLE</i></b>
DM	Deposit of Public Funds (Cash Collection Points)
EBBA	First Aid
EBCE	updated to reflect new requirements regarding training and when individuals must report fraud to AOS
IC / ICA	School Year/School Calendar
IGAE	Health Education
IGAH / IGAI	Family Life Education/Sex Education



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**Motion 084-24 Approve the following recommendations of the Superintendent (Block A-J)**

It was moved by Mr. McDonald, seconded by Mrs. Miller to approve the following items:

**Personnel**

- A. Recommend *Melissa Adams* as a Bus Driver in training effective September 27, 2024 pending background checks, drug and alcohol testing, CDL license, and completion of all required training at \$17.85 per hour, not to exceed 100 hours of training.
- B. Recommend a one-year Non-Teaching Contract for *Karen Vernon*, Bus Driver, effective October 1, 2024 through June 30, 2025 pending background checks, drug and alcohol testing, and CDL licensure. 6 hours daily. Step 1.
- C. Recommend approval for additional hours and compensation for *Jessica McGaughey* as a custodian for the 2024-2025 school year. Step 1.
- D. Recommend accepting the retirement letter from *Andrea Moore*, high school math teacher, effective May 23, 2025.
- E. Recommend the revised guaranteed hours for *John Fink*, *Bus Driver*, for the 2024-2025 school year to 6.5 hours daily.
- F. Recommend the following non-athletic supplemental contracts as listed for the 2024-2025 school year.

<i>Amy Katsetos</i>	LPDC Chair (4%)
<i>Miranda Hoffman</i>	LPDC Representative (2%)
<i>Elizabeth Krauser</i>	LPDC Representative (2%)
<i>Sara Middleton</i>	LPDC Representative (2%)

**Operational**

- G. Recommend the Memorandum of Understanding between Three Rivers Board of Education and the Three Rivers Association of Support Personnel. Included in the board packet.
- H. Recommend the payment for additional In-Lieu of Transportation for the 2024-2025 school year. List of students included in the board packet.
- I. Recommend approving the *Temporary Construction and Perpetual Public Parking and Access to Easement agreement* with the Miami Township Trustees. Included in the board packet.



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**Athletics**

**J.** Recommend the Athletic Supplemental Contract for the following individual listed below for the 2024-25 school year.

*Mackenzie Heidkamp*    Varsity Assistant Swim Coach (Boys and Girls)      7.00%

ROLL CALL

Ayes, Four: Mrs. Miller, Mrs. Hughes, Mr. McDonald, Mr. Evans

Nays, None

Motion carried

**Motion 085-24 Approve the Recommendations of the Treasurer (Block A-B)**

It was moved by Mr. Evans, seconded by Mrs. Hughes to approve the following items:

- A.** Recommend approval of the August Board Financial Report, Investments, Monthly Invoices, and Monthly Bank Reconciliations included in the Board Packet.
- B.** Recommend approval of FY25 Final Appropriations and Certificate of Estimated Resources included in the board packet.

ROLL CALL

Ayes, Four: Mrs. Hughes, Mr. McDonald, Mr. Evans, Mr. Miller

Nays, None

Motion carried

**Motion 086-24 Approve the Recommendations of the Board Vice President**

It was moved by Mr. Evans, seconded by Mr. McDonald to accept the following donations:

- A.** Recommend receipt of the following donation(s) to Three Rivers Local Schools.

\$3000.00 from the Addyston VFW Post 6428 to Jacket Cares Fund for student lunches

\$3200.00 from the Acclaim Foundation to the Three Rivers Children's Theatre

ROLL CALL

Ayes, Four: Mr. McDonald, Mr. Evans, Mr. Miller, Mrs. Hughes

Nays, None

Motion carried

**OTHER**

Dr. Ault and the Board thanked everyone involved in the Styrene leak that occurred.

Girls Volleyball remains undefeated in the CHL and are currently 4<sup>th</sup> in the State of Ohio.



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Boys Golf placed 4<sup>th</sup> in the CHL and one golfer is moving on to individuals.  
The Homecoming Parade is coming on Thursday, October 3, followed by the Football Game on the 4<sup>th</sup> and ending the weekend with the PTO/Boosters Trunk or Treat and Fall Festival from 1-6 on Sunday, October 6.

**WORK SESSION TOPIC:**

Review & Discussion of the 5-Year Capital Improvement Plan

The Board along with Dr. Ault, Mrs. Riesenberg, Mrs. Rivet, and Mr. Marshall reviewed the Five Year Capital Plan in detail.

The meeting was adjourned by Ryan McDonald, Board President at 9:08 p.m.

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Mr. McDonald, Board President

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Attest: Teri Riesenberg, Treasurer