



**THREE RIVERS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
September 13, 2016**

The Board of Education of the Three Rivers Local School District met for Regular Session at the Three Rivers Educational Campus, Cleves, OH 45002.

The meeting was called to order by the Vice-President Mr. Jim Murphy at 6:00 p.m.

Roll Call: Present Four. Mr. Jim Murphy, Mr. Chris Oser, Mr. David Shuey, Mrs. Stephanie Stafford.  
Absent One. Ms. Danette Wells.

**In Attendance:**

Mr. Craig Hockenberry, Superintendent	Mr. Tom Bailey, Assistant Superintendent
Mrs. Teresa Johnson, Treasurer	Mr. Matt Haws, HS Assistant Principal
Ms. Mandy Bowen, Director of Curriculum	Mr. Adam Biedenbach, Elem Principal
Ms. Lisa Whiteley, Communications Director	Ms. Holly Simms, MS Principal
Ms. Lisa Voss, Teacher, Special Ed & Student Svcs	Mr. Tim Wagner, Assistant Food Svc/Transportation
Ms. Beth Jackson, Dean of Students	Ms. Jennifer Rogers, District Nurse
Ms. Kristen Rojas, HCESC	

**Motion 146-16 Approve Minutes**

It was moved by Mr. Shuey seconded by Mr. Oser to approve and dispense with the reading of the minutes for the meeting of Minutes of August 9, 2016 Regular Meeting and Minutes of August 30, 2016 Special Meeting.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford.  
Nays, None.  
The vice-president declared the motion carried.

**Marketing-Communications Report – Ms. Whiteley gave the following updates:**

Website cleanup tool has eliminated many misspellings and improved the overall site presentation. District is saving \$2,500 annually with new site. Three ads have been purchased on new website. There is a meeting September 19 to sell more. Ms. Whiteley is working with the principals to shadow communication better by having teachers send all newsletters to Communications. Tackling difficult topics in our district such as: Drugs - showing Chasing the Dragon. Suicide - showing the Hope Bridge movie on October 18. Important dates were recapped and on website.

**Presentations**

- A. Overview of Gifted Program – Ms. Kristen Rojas with HCESC presented the gifted program audit. She will assist the District with an assessment of current services and provide recommendations to improve, accelerate and District's gifted program to accelerate educational learning opportunities
- B. ReadyFest – Mr. Bailey reported on the success of the 2016 annual event. We had approximately 600 students who attended with at least 25% of those being identified economically disadvantaged. Thank you to all the non-profit groups and vendors who attended and provided resources to the students. In addition, thank you to the villages of Cleves, North Bend, Addyston, and Miami Township for partnering with us.  
We are accepting donations for Ready Fest '17 which will take place on August 10, 2017 from 4-6pm.



- C. Revised Board Policies – Mr. Hockenberry recommended that the Board revise the Alcohol Use by Students/Student Drug Abuse Policy JFCH/JFCL. The only change was to change from “will be suspended...” to “could be suspended...” in the third section.  
Mrs. Johnson recommended the revision of the Credit Card Policy DJH DJH-P. Changes included combining items from the DJH-P procedures section into the main body of the DJH policy. Two main items were recommended to be added. One is to add that cards may be used for vendors who accept purchase orders where expediency of the credit card use will allow for keeping a safe, orderly, and/or uninterrupted educational and/or extra-curricular activity. Two is to add that a card may be in the name of the District and/or the individual employee and not only in the name of the District and held by the Treasurer.

Committee Reports

- A. Finance – Mr. Shuey and Mr. Murphy reported that reinvest of funds were discussed and administration had met with the current property insurance, Phelen Insurance, to go over the policy documents.
- B. Legislative – Mr. Oser noted SB 346 includes having schools open after Labor Day.
- C. Student Achievement – Recognition – Mrs. Stafford said that an initial meeting for the school year will start in October.
- D. Community Forum – Mrs. Stafford reported the next forum is September 15, 2016 at 7:00 p.m.

Motion 147-16 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mrs. Stafford to approve the following recommendations of the Superintendent:

- A. Accept Resignation letter from *Andrea Gaige* as an Educational Aide effective August 31, 2016.
- B. One-year contract for *Andrea Gaige* as an Interpreter for the Hearing Impaired effective September 1, 2016 through July 31, 2017.
- C. Add the following individuals to our Substitute List for the 2016-2017 school year:
 

<i>Mary Bailey</i>	Substitute Aide
<i>Judy Bingle</i>	Substitute Secretary
- D. Student Aides for the After-Care Program for the 2016 - 2017 school year at minimum wage. After Care Program hours are 2:45 – 6:00 p.m. on schooldays.

*Jenna Deaton      Darien Denney      Nicholas Lindner      Sydney Poynter*

- E. Non-Athletic Supplemental Contract for 2016-2017:

<i>Andrea Perry</i>	Junior Class/Prom Advisor – 5% stipend
<i>Jessica Bates</i>	TMS Student Council Advisor – 2.5% stipend
<i>Amy Katsetos</i>	TMS Student Council Advisor – 2.5% stipend

Instructional

- F. *Judy Bingle* to assist with KRA Assessments for a maximum of seven (7) days at \$11.00 per hour.
- G. *Lindsay Johnson, Heather Staley* and *Lisa Voss* as District Mentors for the Resident Educator Program with a stipend of \$1000 per year, per mentee for the duration of the program.



- H. Proposal for Overnight/Extended Student Trip to Washington, D.C. departing January 19, 2017 and returning January 23, 2017 for approximately 50 AP Government and AP U.S. History students to attend the Presidential Inauguration. No district funds are expended for this trip.

**Athletics**

- I. Athletic Supplemental Contracts for the following individuals for the 2016-2017 school year pending background checks and proper certification:

<i>Todd Bradbury</i>	Freshman Boys Basketball Coach – 7% stipend
<i>John Konerman</i>	Assistant Athletic Director – 10% stipend

**Operational**

- J. New and revised board policies as presented on August 9 and August 30, 2016:

DLD	Wireless Communications Allowance and Staff Use of Wireless Communication Devices
IGBEA-1	Mid-Year Promotion for Third Grade Students Retained Due to Third Grade Guarantee

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford.  
Nays, None.  
The vice-president declared the motion carried.

**Motion 148-16 Executive Session**

It was moved by Mr. Oser, seconded by Mrs. Stafford for the board to go into executive session for the employment of public personnel.

Time In: 6:45 p.m.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford.  
Nays, None.  
The vice-president declared the motion carried

**Motion 149-16 Leave Executive Session**

It was moved by Mr. Murphy, seconded by Mrs. Stafford for the board to leave executive session.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford.  
Nays, None.  
The vice-president declared the motion carried.

Time Out: 8:00 p.m.

**Motion 150-16 Approve Superintendent Recommendations**

It was moved by Mr. Oser, seconded by Mr. Murphy to approve the following recommendations of the Superintendent:

- K. Resolution Approving Amendment of the Safety and Security Plan per attached.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford.  
Nays, None.  
The vice-president declared the motion carried



Motion 151-16 Approve Treasurer Recommendations

It was moved by Mr. Shuey, seconded by Mr. Murphy to approve the following recommendations of the Treasurer:

- A. Recommend approval of the August Board Financial Report, Investments, Monthly Invoices and Monthly Bank Reconciliations per attached.
- B. Recommend approval of Resolution Authorizing Political Subdivision to Participate in State of Ohio Cooperative Purchasing Program per attached.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford.  
Nays, None.  
The vice-president declared the motion carried

Announcements

None.

Hearing of the Public

None.

Old Business

None.

New Business

Mrs. Stafford inquired about the possibility of bringing Cursive Writing back into the curriculum. Mr. Hockenberry will discuss with Curriculum, Principals, and Teachers.

Mr. Oser would like to have an update on the feedback, positive or negative, received from the new I-Aspire program.

Mr. Murphy declared the meeting adjourned at 8:20 p.m.

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President, Three Rivers Board of Education

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Attest: Treasurer, Board of Education