



**THREE RIVERS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL AND REGULAR MEETING  
JANUARY 12, 2016**

The Board of Education of the Three Rivers Local School District met for Organizational and Regular Session at the Board of Education Offices, 401 North Miami Avenue, Cleves, OH 45002.

The meeting was called to order by the President Pro Tempore, Ms. Danette Wells at 6:00 p.m.

The Treasurer administered the oath of office to Danette Wells and Chris Oser.

**Board Member Oath of Office:**

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the Three Rivers Local School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.” The answer is “I will.”

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Danette Wells

**Board Member Oath of Office:**

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the Three Rivers Local School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.” The answer is “I will.”

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Chris Oser

Roll Call: Present Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Absent None.

**In Attendance:**

Mr. Craig Hockenberry, Superintendent  
Ms. Chris Poetter, Treasurer  
Mr. Tom Bailey, Director of Operations  
Ms. Mandy Bowen, Director of Curriculum  
Ms. Megan Rivet, THS Principal  
Mr. Matt Haws, TMS Principal

Mr. Don Larrick, TRES Principal  
Ms. Holly Simms, Director of Special Services  
Ms. Lisa Whitely, Communications Coordinator  
Ms. Gail Montague, Supt. Admin. Asst. and HR  
Ms. Debbie Fox, EMIS Coordinator

The President Pro Tempore Ms. Danette Wells declared that nominations were in order for the office of President of the Three Rivers Local Board of Education.



Motion 01-16 Nomination and Election of Board President

It was moved by Ms. Stafford, seconded by Mr. Murphy that Ms. Wells be elected President of the Three Rivers Local School District.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president pro tempore declared the motion carried.

Motion 02-16 Nomination and Election of Board Vice President

It was moved by Mr. Shuey seconded by Ms. Wells that Mr. Murphy be elected Vice President of the Three Rivers Local School District.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president pro tempore declared the motion carried.

The Treasurer administered the oath of office to the Board President and Vice President.

Board President Oath of Office:

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as the President of the Three Rivers Local School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.” The answer is “I will.”

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Danette Wells

Vice President Oath of Office:

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as the Vice President of the Three Rivers Local School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.” The answer is “I will.”

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Jim Murphy

Ms. Wells now presided over the meeting.



Motion 03-16 Approve Meeting Schedule for 2016

It was moved by Mr. Shuey seconded by Mr. Murphy to approve the following board of education meeting dates and times for the 2016 calendar year.

Month	Date	Day	Time
January	12	Tuesday	6:00 PM
January	26	Tuesday	5:30 PM
February	8	Monday	6:00 PM
February	27-28	Saturday/Sunday	
March	8	Tuesday	6:00 PM
March	22	Tuesday	5:30 PM
April	11	Monday	6:00 PM
April	26	Tuesday	5:30 PM
May	10	Tuesday	6:00 PM
June	14	Tuesday	6:00 PM
June	28	Tuesday	5:30 PM
July	12	Tuesday	6:00 PM
August	9	Tuesday	6:00 PM
September	13	Tuesday	6:00 PM
September	27	Tuesday	5:30 PM
October	11	Tuesday	6:00 PM
October	25	Tuesday	5:30 PM
November	8	Tuesday	6:00 PM
November	22	Tuesday	5:30 PM
December	13	Tuesday	6:00 PM

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
 Nays, None.  
 The president declared the motion carried.

Marketing-Communications Report – Ms. Whitely reported that Google calendars have been implemented. She is encouraging teachers and staff to take pictures and send them to her so that all activities are documented and can be shared with families and friends of the district. Lisa and her student intern are working on a newsletter with a mid-February or early March deadline.

The Board President made the following committee assignments for the 2016 calendar year:

- Finance – *Mr. Murphy and Mr. Shuey* were appointed co-chairs.
- Legislative – *Mr. Oser* was appointed chair.
- Student Achievement-Recognition – *Ms. Stafford* was appointed chair.
- Community Forum – *Ms. Stafford* was appointed chair.



Motion 04-16 Approve Minutes

It was moved by Mr. Shuey seconded by Mr. Oser to approve and dispense with the reading of the minutes for the meeting of December 8, 2015.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president declared the motion carried.

Presentations

- A. Revised Board Policy – Mr. Hockenberry reviewed the changes to the open enrollment policy. The Board will be asked to approve this at the January 26, 2016 meeting.
- B. ADK 2016-17 Update – Mr. Hockenberry presented the plan to move to all day kindergarten. Mr. Oser asked if there would be a half day option. Ms. Reynolds discussed a balance issue if we allow half day. She said this is the third year for all day kindergarten at Three Rivers and the first grade teachers can see a difference in the students that have attended all day verses half day.

Motion 05-16 Approve Superintendent Annual Recommendations

It was moved by Ms. Wells, seconded by Mr. Murphy to approve the following recommendations of the Superintendent:

- A. Recommend appointment of Ennis Britton Co., LPA for school district legal counsel for calendar year 2016.
- B. Recommend approval of Treasurer/Designee as representative for 2016 to serve on the Tax Incentive Review Council (TIRC) of the Hamilton County Economic Development Office.
- C. Recommend approval of *Christine Cook Poetter*, Treasurer, as the Public Records Officer for 2016.
- D. Recommend approval of *Michael Ward* as a Substitute Administrator pending background checks and proper certification.
- E. Recommend approval of leave of absence for *Theresa Phelps*, Cook, for up to January 2018 per ORC. 3319.13.
- F. Recommend approval of leave of absence for *Lori Wabnitz-Staud*, Cook, up to January 18, 2016 per ORC. 3319.13.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president declared the motion carried.



Motion 06-16 Table All Day Kindergarten Resolution

It was moved by Mr. Shuey, seconded by Ms. Wells to table the Resolution to approve All Day Tuition-Free Kindergarten beginning the 2016-2017 school year.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president declared the motion carried.

Motion 07-16 Approve Superintendent Annual Recommendations

It was moved by Mr. Murphy, seconded by Mr. Oser to approve the following recommendations of the Superintendent:

- H. Recommend approval of Resolution approving Three Rivers Board of Education, Superintendent, Treasurer and Administrator Retreat on February 27-28, 2016 at the Westin Hotel-Cincinnati.

Athletic

- I. Recommend approval to rescind contract for *Paul Sullivan* as Track Assistant Coach effective December 16, 2015.
- J. Recommend approval of Resignation letter from *Sean Looney* as Freshman Boys Basketball Coach effective December 9, 2015.
- K. Recommend approval of Athletic Supplemental Contract for *John Konerman* as the Freshman Boys Basketball Coach effective December 9, 2015 at prorated 7% stipend.
- L. Recommend approval of Athletic Supplemental Contracts for the following individuals for the 2015-2016 school year pending background checks and proper certification:

<i>Kenneth Brater</i>	MS Assistant Wrestling Coach – 3% stipend
<i>Shannon Godar</i>	Volunteer Track Coach
<i>Corey Cartmell</i>	Volunteer Track Coach
- M. Recommend approval *Jessica Bates* as an Athletic Department Worker for the 2015-2016 school year effective November 25, 2015 at minimum wage.

Instructional

- N. Recommend approval of Resolution to participate in Federal Programs Title I, IIA, III, IDEA-B-Special Education and IDEA-ECSE (Early Childhood Special Education). All funds flow through the Comprehensive Continuous Improvement Plan (CCIP).
- O. Recommend approval to amend contract effective date for *Paula Backscheider*, Title 1 Tutor, to December 16, 2015.
- P. Recommend approval of *Amy Katsetos* as an OGT Tutor for twelve (12) hours of OGT prep and tutoring beginning February 22, 2016. Funds paid from THS Principals Account through a Student Remediation Grant.



### Operational

- Q.** Recommend approval to rescind Corporate/Organization Sponsorship Agreement from Taylor High School Student Council for an annual \$1,000 donation for 10 years to Fields of Dreams.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president declared the motion carried.

### Motion 08-16 Approve Treasurer Recommendations

It was moved by Mr. Oser, seconded by Ms. Wells to approve the following recommendations of the Treasurer:

- A.** Recommend approval of Fidelity Bonds for the Board of Education President and Superintendent for one year in the amount of \$20,000.00 and for the Treasurer in the amount of \$50,000.00.
- B.** Recommend approval of establishing a Board Service Fund for calendar year 2016 not to exceed \$20,000.00.
- C.** Recommend approval of OSBA Membership Dues for 2016 not to exceed \$7000.00.
- D.** Recommend appointment of Jim Murphy as the Records Retention Commission Chair for 2016

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president declared the motion carried.

### Motion 09-16 Approve Treasurer Recommendations

It was moved by Mr. Shuey, seconded by Ms. Stafford to approve the following recommendations of the Treasurer:

- E.** Recommend approval of the December Board Financial Report, Investments, Monthly Invoices and Monthly Bank Reconciliations per attached.
- F.** Recommend approval of Then and Now per attached.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
Nays, None.  
The president declared the motion carried.

### Announcements

- A.** February 9, 2016 Board Meeting – American Legion, Miller-Stockholm Post, Cleves

### Budget Hearing

The Treasurer explained the Tax Budget process to the Board and the status of the bond retirement fund.



Motion 10-16 Approve Tax Budget

It was moved by Mr. Oser, seconded by Mr. Shuey to adopt the annual tax budget..

Roll Call:           Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Ms. Stafford, Ms. Wells.  
                          Nays, None.  
                          The president declared the motion carried.

Hearing of the Public

None.

Old Business

None.

New Business

Ms. Stafford asked that the board discuss levy timing at the next work session.

Motion 11-16 Adjournment

Ms. Wells declared the meeting adjourned at 7:02 p.m.

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President, Three Rivers Board of Education

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Attest: Treasurer, Board of Education