



**Three Rivers Local School District**  
**Board of Education**  
401 N. Miami Avenue      Cleves, OH 45002

**Special Meeting Minutes**  
**June 25, 2024 6:00 p.m.**  
**TREC Media Center**

The meeting was called to order at 6:00 by Ryan McDonald, Board President.

**ROLL CALL**

Present, Five: Mr. McDonald, Mr. Evans, Mrs. Miller, Mrs. Hughes, Dr. Stafford  
Absent, None

**Motion 057-24 Approval of and Dispense with Reading of the Minutes**

It was motioned by Mrs. Miller, seconded by Mrs. Hughes to approve and dispense with the reading of the following minutes:

June 11, 2024 Regular Meeting Agenda

**ROLL CALL**

Ayes, Five: Mr. Evans, Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. McDonald  
Nays, None  
Motion Carried

**PRESENTATIONS**

Jeremy Snell, President of the Three Rivers Athletic Boosters provided a proposed for a Fall Festival to be held at TREC. A committee is being formed for this event for which Mrs. Miller and Mrs. Hughes have volunteered to represent the board. Further details will be shared once a date is finalized.

**Motion 058-24 Approve the Recommendations of the Superintendent (Block Items A-I)**

It was motioned by Mr. McDonald, seconded by Dr. Stafford to approve the following recommendations of the Superintendent:

**Personnel**

- A.** Accept the resignation letter from *Zachary Jung*, effective July 31, 2024.
- B.** Rescind a non-athletic supplemental contract for *Zachary Jung* as the THS National Honor Society Advisor for the 2024-2025 school year for 5.00%, effective June 24, 2024.
- C.** Recommend a one-year non-teaching contract for *Jim Fryer* as a Three Rivers Aide (BIC Coordinator Assignment) effective August 1, 2024 through July 31, 2025 pending background checks and proper certification. Step 4, 7 hours daily.



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- D. Recommend to approve a contract revision for Shannon McCormack, School Psychologist, increased from 0.8 FTE to 1.0 FTE (184 contracted days) effective August 12, 2024 at her current Degree and Increment.
- E. Recommend to approve a contract revision for Christy Ott, School Psychologist, increased from 0.8 FTE to 1.0 FTE (184 contracted days) effective August 12, 2024 at her current Degree and Increment.
- F. Approve the following staff members to complete math curricular and instructional work up to 14 hours at \$30 per hour by September 30, 2024, paid for by the Department of Education and Workforce's Ohio Materials Matter Grant in collaboration with HCESC:

<i>Jacquelyn Dove</i>	<i>Jenny Haas</i>	<i>Emily Hannon</i>	<i>Jaimee Hebert</i>
<i>Kelli Hunter</i>	<i>Amy Kempf</i>	<i>Kiri Kiefer</i>	<i>Renee Randall</i>
<i>Ashley Reed</i>	<i>Elaine Thibodeaux</i>		

**Operational**

- G. Approve the renewal of a one-year contract with Hamilton-Clermont Cooperative (HCC) effective July 1, 2024 - June 30, 2025 for IT network and software programs, included in the Board Packet.
- H. Approve the renewal of policy BBFA - *Board Member Acknowledgement of Conflict of Interest* included in the Board Packet.
- I. Approve the Property and Liability Insurance Rates (SIC/EPC option) effective July 1, 2024. included in the Board Packet.

**ROLL CALL**

Ayes, Five: Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. McDonald, Mr. Evans  
Nays, None  
Motion Carried

**Motion 059-24 Approve the Recommendation of the Superintendent**

It was motioned by Mrs. Miller, seconded by Mr. Evans to approve the following recommendations of the Superintendent:



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**Athletics**

**J.** Approve the following Athletic Supplemental Contracts as listed for the 2024-2025 school year pending background checks and proper certification.

<i>Laura Fox</i>	<i>Cross Country</i>	<i>JH Head Coach</i>	<i>TMS</i>	<i>4%</i>
<i>Kevin Burns</i>	<i>Cross Country</i>	<i>JH Assistant Coach</i>	<i>TMS</i>	<i>4%</i>
<i>Sarah Argo</i>	<i>Cross Country</i>	<i>Boys &amp; Girls Coach</i>	<i>Volunteer</i>	<i>0%</i>
<i>Irene Marsh</i>	<i>Bowling</i>	<i>Boys Varsity Head Coach</i>	<i>THS</i>	<i>10%</i>

**ROLL CALL**

Ayes, Four: Mrs. Hughes, Dr. Stafford, Mr. Evans, Mrs. Miller  
 Abstain, One: Mr. McDonald  
 Nays, None  
 Motion Carried

**Motion 060-24 Approve the Recommendations of the Treasurer**

It was moved by Mr. McDonald, seconded by Mrs. Miller to approve the following recommendations of the Treasurer:

- A.** Resolution for advance payment of RE taxes 2024-2025 included in the Board Packet.
- B.** Resolution authorizing the issuance of not to exceed \$20,685,000 general obligation unlimited tax refunding bonds, series 2024. Included in the Board Packet.
- C.** Recommend approval of Final FY2024 Amended Certificate of Estimated Resources and Certificate of Total Appropriations as of June 30, 2024.
- D.** Recommend approval of Temporary FY2025 Certificate of Total Appropriations included in the board packet.

**ROLL CALL**

Ayes, Five: Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. McDonald, Mr. Evans  
 Nays, None  
 Motion Carried

**Motion 061-24 Approve the Recommendations of the Board Vice President**

It was moved by Mr. Evans, seconded by Dr. Stafford to approve the following recommendations of the Board Vice President:



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- A. Recommend acceptance of the following donations to Three Rivers Local School District:  
\$2500.00 from Tisch Environmental, Inc. for Scholarships
  
- B. Accept monetary donations from the Yellowjacket Foundation, the Three Rivers Athletic Boosters, and the Cordrey Foundation to fund the construction of a press box for the soccer stadium.

**ROLL CALL**

Ayes, Five: Mr. McDonald, Mr. Evans, Mrs. Miller, Mrs. Hughes, Dr. Stafford  
Nays, None  
Motion Carried

**Motion 062-24 to Enter into Executive Session**

It was moved by Mr. McDonald, seconded by Dr. Stafford to enter into Executive Session for the following:

- (G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
  - a. The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728, or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 – 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.
  - b. A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

**ROLL CALL**

Ayes, Five: Mr. Evans, Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. McDonald  
Nays, None  
Motion Carried

**Motion 063-24 to Exit Executive Session**

It was moved by Mr. McDonald, seconded by Dr. Stafford to exit Executive Session and return to public session at 7:25 p.m.

**ROLL CALL**

Ayes, Five: Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. McDonald, Mr. Evans  
Nays, None  
Motion Carried

The meeting was adjourned by Ryan McDonald at 7:25 p.m.

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Ryan McDonald, Board President

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Attest: Mrs. Teri Riesenberg, Treasurer