



Three Rivers Local School District
Board of Education
401 N. Miami Avenue Cleves, OH 45002

Records Retention Meeting Minutes
Tuesday, June 6, 2023, 5:45 p.m.
TREC Media Center

The Records Retention Committee Meeting was called to order at 5:45 p.m. by the Chairperson, Mr. Ryan McDonald.

Roll Call: Present Three: Mr. McDonald, Dr. Mark Ault, Mrs. Teri Riesenber
Absent: None

APPROVAL OF AND DISPENSE WITH READING OF THE MINUTES

It was moved by Mr. McDonald and seconded by Mrs. Riesenber to approve the following minutes:

June 28, 2022 Records Retention Meeting Minutes

Roll Call: Ayes, Three: Mr. McDonald, Dr. Ault, Mrs. Riesenber
Nays: None
Motion carried

APPROVAL OF THE RC-2 RECORDS RETENTION SCHEDULE

It was moved by Mr. McDonald and seconded by Mrs. Riesenber to approve the RC-2 Records Retention Schedule.

A. Review and approve RC-2 Records Retention Schedule for retention and disposal of records as outlined.

Roll Call: Ayes, Three: Dr. Ault, Mrs. Riesenber, Mr. McDonald
Nays: None
Motion carried

Mr. McDonald declared the meeting adjourned at 5:55 p.m.

Ryan McDonald, Chairperson

Teri Riesenber, Treasurer