



**Three Rivers Local School District
Board of Education**

401 N. Miami Avenue

Cleves, OH 45002

**Regular Meeting
Board of Education
Tuesday, June 25, 2019
6:00 p.m.
District Office**

The meeting was called to order by the President Mr. Oser at 6:00 p.m.

Roll Call: Present Five. Mr. Murphy, Ms. Stafford, Ms. Wells, Mr. McDonald, Mr. Oser
Absent None.

In Attendance:

Mr. Craig Hockenberry, Superintendent	Ms. Gretchen Bloomstrom, THS Assistant Principal
Ms. Mandy Aug, Chief Curriculum Officer	Ms. Megan Rivet, Director of Student Services
Mr. Adam Biedenbach, TRES Principal	Ms. Katie Conley, Instructional Specialist
Ms. Holly Simms, TRMS Principal	Ms. Deb Fox, EMIS Coordinator
Ms. Lisa Whiteley, Dir. of Communications	Larry Herges, Athletic Director
Mr. Tim Wagner, Director of Transportation & Food Service	

Motion 054-19 Approve Minutes

It was moved by Ms. Wells seconded by Mr. McDonald to approve and dispense with the reading of the minutes for the May 14, 2019 Records Retention Meeting, May 14, 2019 Regular Meeting and May 28, 2019 Board Retreat Meeting

Roll Call: Ayes, Five., Ms. Stafford, Ms. Wells, Mr. McDonald, Mr. Oser, Mr. Murphy
Nays, None.
The President declared the motion carried.

COMMITTEE REPORTS

- A.** Academic-Curriculum – Mrs. Wells and Mrs. Stafford – No report
- B.** Board Policies – Mr. Murphy
 - Approval of board policies
- C.** Buildings and Grounds – Mr. Murphy and Mr. Oser
 - Current/completed projects
 - Sealing of the parking lot
 - Black top around drains need improvements
- D.** Finance – Mr. Murphy and Mr. Oser
 - Presentation of the Five Year Forecast



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- Review of the property tax valuations
- Settlement of appraisal of local nursing facility
- Supplemental handbooks are completed
- Interest for FY2019 is approximately \$216,416 +/- due to strong ROI.
- Medicaid revenue for FY2019 - \$163,000

Motion 055-19 Approve Superintendent Recommendations

It was moved by Mr. Murphy seconded by Ms. Wells to approve the following recommendations of the Superintendent;

- A. Diplomas awarded to the Class of 2019 for meeting all graduation requirements.
- B. Resignation letter from *Marie Miller-Steffen*, Teacher, effective July 31, 2019.
- C. Resignation letter from *Heather Staley*, Teacher, effective July 31, 2019.
- D. Resignation letter from *Michelle Barger*, Bus Driver, effective June 15, 2019.
- E. *Michelle Barger* as a Substitute Bus Driver for the 2019-2020 school year.
- F. Resignation letter from *James Holland* as Educational Aide effective July 31, 2019.
- G. Three-year Administrative contract for *James Holland* as Coordinator of Security Services effective August 1, 2019 through July 31, 2022.
- H. Four-year Administrative contract renewal for *Jeff Langdon* effective August 1, 2019 through July 31, 2023.
- I. New job description for Food Services Manager included in Board Packet.
- J. Two-year Administrative contract for *Marlinda Fox* as Food Services Manager effective August 1, 2019 through July 31, 2021 pending background checks and proper certification. Position part of mandatory spend-down plan per food service audit.
- K. One-year contract for *Hannah Hedrick* as 7th grade Social Studies Teacher effective August 1, 2019 through July 31, 2020 pending background checks and proper certification. BA degree, Step 1
- L. One-year contract for *Amy Holland* as Intervention Specialist Teacher effective August 1, 2019 through July 31, 2020 pending background checks and proper certification. BA150 degree, Step 11



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- M.** One-year contract for *Sarah Middleton* as a half-time Social Studies Teacher grades 9-12 effective August 1, 2019 through July 31, 2020 pending background checks and proper certification. BA degree, Step 1
- N.** One-year contract for *Kelsey Von Hertsenberg* as 8th grade Language Arts Teacher effective August 1, 2019 through July 31, 2020 pending background checks and proper certification. BA degree, Step 5
- O.** Continuing contract for *Taylor Morgan*, Teacher, effective August 1, 2019.
- P.** One-year contract for *Jason Perez* as Bus Driver effective July 1, 2019 through June 30, 2020 pending background checks and proper certification. 4 hours per day Step 1
- Q.** One-year contract for *Lori Currens* as Bus Driver effective July 1, 2019 through June 30, 2020 pending background checks and proper certification. 4 hours per day Step 1
- R.** Two individuals as Substitute Bus Drivers-in-Training effective July 1, 2019 for the 2019-2020 school year pending background checks and proper certification. Training to Include 20 hours of state mandated Pre-Service Class and 40 hours of driving training.

Jennifer Jeffers

Lorrie Manning

- S.** Five (5) student workers for Drama productions for 2018-2019 school year at minimum wage:

Nicholas Buirley

Jake Elsen

Aiden Flores

Savannah Grubbs

Blake Wanek

- T.** Forty-two (42) Non-Athletic supplemental contracts for 2019-2020 for the following individuals pending background checks and proper certification:

Lindsay Johnson

Andrea Moore

Diana VonEye

Dan Perlman

Erin Metz

Allison Heisel

Chelsea Blazer

Jo Ann Henderson

Bettie Reynolds

Anita Smith

Ann Morton

Jill Stautberg

Christine Allen

Language Arts 9-12 Department Chair – 5% stipend

Math 9-12 Department Chair – 5% stipend

Science 9-12 Department Chair – 5% stipend

Social Studies 9-12 Department Chair – 5% stipend

Foreign Language 9-12 Department Chair -5% stipend

Unified Arts K-12 Department Chair – 10% stipend

Special Education K-12 Department Chair –10% stipend

Gifted Coordinator – 5% stipend

Team Leader-Kindergarten – 5% stipend

Team Leader – First Grade – 5% stipend

Team Leader – Second Grade – 5% stipend

Team Leader – Third Grade – 5% stipend

Team Leader – Fourth Grade – 5% stipend



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Caitlin Rudisell
Caitlin Rudisell
Amy Smith
Rachel Thorman
Erin Metz
Erin Metz
Erin Metz
Sue Diemer
Robin Picchioni
Robin Picchioni
Laura Rinehart
Laura Rinehart
Daryl Rider
Cathy Laake
Jessica Schummer
Christina Burton
Zack Strong
Daniel Groh
Zach Strong
Sarah Herbert
Dan Nail
Nathan Top
Daniel Groh
Austin Motley
Cassidy Beaver
Renee Randall
Lauren Wood
Garth Michelson
Suzanne Ferree

Senior Class Advisor- 5% stipend
THS Student Council Advisor – 5% stipend
THS Mentor Program – 5% stipend
THS Key Club Advisor- 5% stipend
National Honor Society Advisor – 5% stipend
Yearbook Advisor 9-12 – 7% stipend
Cooking Club- \$750.00 stipend
Cooking Club - \$750.00 stipend
Auditorium House Manager- 5% stipend
Theatre Arts Director 9-12- 8% stipend
Theatre Arts Director 9-12 – 8% stipend
THS Cappies Program Advisor – 2% stipend
Math Counts Advisor 6-8 – 3.5% stipend
Elementary Yearbook K-5 - \$500.00 stipend
Elementary Talent Show Advisor - \$600.00 stipend
THS Instrumental Music Director – 20% stipend
THS Instrumental Music Assistant Director – 10% stipend
Drumline Instructor - \$3000.00 stipend
Visual Instructor - \$3000.00 stipend
Brass Instructor - \$375.00 stipend
Brass Instructor - \$375.00 stipend
Brass Instructor - \$375.00 stipend
Woodwind Instructor - \$1000.00 stipend
Woodwind Instructor - \$500.00 stipend
Color Guard Coach – Fall Season- 5% stipend
Hope Squad Advisor - \$1000.00 stipend
Gaming Club Advisor - \$500.00 stipend
Robotics Club Advisor - \$500.00 stipend
Art Club Advisor - \$500.00 stipend

Instructional

Recommend the following (3) three instructional item be approved:

U. *Colleen Pamulapati* for ten (10) additional hours for test prep.

V. Additional hours and compensation for Summer PD for the following (10) teachers up to three (3) days at \$150.00/full day (7 hours) or \$75.00/half day (3.5 hours):

<i>Chelsea Blazer</i>	<i>Lisa Duwell</i>	<i>Brian Faust</i>	<i>Donna Fieler</i>
<i>Hannah Hedrick</i>	<i>Amy Holland</i>	<i>Amanda Studer</i>	<i>Rachel Thrun</i>
<i>Lauren Wood</i>	<i>Kelsey Von Hertsenberg</i>		

W. Additional hours and compensation for *Linda Lakamp*, Speech Pathologist, to provide summer services to students at \$30.00 per hour not to exceed 16 hours.



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Operational

Recommend the following (4) four operational items be approved:

- X. New and revised Board Polices as presented on May 14, 2019.
- Y. Renewal of annual services contract with Hamilton Clermont Cooperative (HCC) effective July 1, 2019 through June 30, 2020 included in Board Packet.
- AA. Compensation of \$2500.00 for *Bryan Kestner* to build and install new frames for artwork in elementary spine hallway.
- BB. Additional summer hours for the following Bus Drivers to cover special education routes during July at their hourly rate of pay.

10 Hours

*Mira Mason
Carol Wickman*

35 Hours

Dena Temke

25 Hours

*Kristina Albert
Nancy Guard
Gery Homan
Nick Martini
Karen O'Connor
Tonia Sargent*

45 Hours

*Cathy Janson
Pat O'Brien*

138 Hours – 6 hours per day for 23 days

Kim O'Meara

Finalizing bus routes, updating Transfinder, Here Comes the Bus App
for the 2019-2020 school year

Athletics

Recommend the following (5) five athletic item be approved:

- CC. Athletic Parent Handbook for 2019-2020 school year.
- DD. Rescind athletic supplemental contract for *Nichole Stemler* as 8th grade Girls Volleyball Coach for 2019-2020 school year, as she is not available to coach this year.
- EE. Rescind athletic supplemental contract for *Robert Williams* as Varsity Football Assistant Coach for the 2019-2020 school year, as he has moved out of state.
- FF. Eighteen (18) Athletic supplemental contracts for the following individuals for the 2019-



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2020 school year pending background checks and proper certification.

<i>James Holland</i>	Varsity Boys Basketball Head Coach – 20% stipend
<i>Todd Bradbury</i>	Boys Basketball Assistant Coach – 10% stipend
<i>Kyle Kinnett</i>	Boys Basketball JV Coach – 10% stipend
<i>Kevin Wentz</i>	Freshman Boys Basketball Coach – 7% stipend
<i>Paul Lanham</i>	Boys Basketball Coach – 7 th grade – 7% stipend
<i>Alex Rittershausen</i>	Varsity Girls Basketball Head Coach – 20% stipend
<i>Amy Holland</i>	Girls Basketball Assistant Coach – 10% stipend
<i>Nate Cole</i>	Girls Basketball JV Coach – 7% stipend
<i>Nolan Herges</i>	JH Football Assistant Coach – 7% stipend
<i>Ryan Williams</i>	Wrestling Head Varsity Coach – 10% stipend
<i>Paul Miller</i>	Wrestling Assistant Coach – 6% stipend
<i>Steve Myers</i>	Varsity Swim Coach – 10% stipend
<i>Zach Horstman</i>	Varsity Boys Bowling Coach – 7% stipend
<i>Zach Horstman</i>	Varsity Girls Bowling Coach – 7% stipend
<i>Hannah Meckstroth</i>	Girls Volleyball Coach- 8 th grade – 7% stipend
<i>Rachel Thrun</i>	JH Cheer Coach- Winter Season – 3.5% stipend
<i>Kelsey West</i>	Varsity Cheer Coach -Fall Season – 7% stipend
<i>Kelsey West</i>	Varsity Cheer Coach – Winter Season- 7% stipend

Roll Call: Ayes, Five., Ms. Wells, Mr. McDonald, Mr. Oser, Mr. Murphy, Ms. Stafford,
Nays, None.
The President declared the motion carried.

Motion 056-19 Approve Superintendent Recommendations

It was moved by M. Stafford seconded by Mr. Murphy to approve the following recommendations of the Superintendent;

- GG.** Athletic supplemental contract for the 2019-2020 school year pending background checks and proper certification for *Cindy Oser* as 8th grade Girls Basketball Coach at 7% stipend

Instructional

Recommend the following instructional item be approved.

- HH.** Additional hours and compensation for *Cindy Oser*, Teacher to provide ESY services to students at \$30.00 per hour not to exceed 12 hours.

Roll Call: Ayes, Four., Mr. McDonald, Mr. Murphy, Ms. Stafford, Ms. Wells,
Abstain, Mr. Oser
Nays, None.
The President declared the motion carried.



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Motion 057-19 Approve Superintendent Recommendations

It was moved by Mr. Murphy seconded by Mr. McDonald to approve the following recommendations of the Superintendent;

Personnel

Recommend the following personnel items be approved.

- II. Three-year Administrative contract for *Mark Smiley* as High School Principal effective August 1, 2019 through July 31, 2022 pending background checks and proper certification.
- JJ. Additional days for *Mark Smiley* during June and July at daily rate of pay, up to a maximum of fifteen (15) days.

Roll Call: Ayes, Five., Mr. Oser, Mr. Murphy, Ms. Stafford, Ms. Wells, Mr. McDonald,
 Nays, None.
 The President declared the motion carried.

Motion 058-19 Approve Treasurer's Recommendations

It was moved by Ms. Stafford seconded by Mr. Oser to approve the following recommendations of the Treasurer

- A. Recommend approval of the May Board Financial Report, Investments, Monthly Invoices and Monthly Bank Reconciliations included in Board Packet.
- B. Recommend approval of Final FY19 Amended Certificate of Estimated Resources and Certificate of Total Appropriations included in Board Packet.
- C. Recommend approval of Temporary FY20 Certificate of Estimated Resources and Certificate of Total Appropriations included in Board Packet.

Roll Call: Ayes, Five., Mr. Murphy, Ms. Stafford, Ms. Wells, Mr. McDonald, Mr. Oser,
 Nays, None.
 The President declared the motion carried.

Motion 059-19 Approve Donations

It was moved by Ms. Stafford seconded by Mr. Oser to approve the following recommendations of the Treasurer;

\$ 50.00	Hitchens-Scholl Scholarship Fund from Mr. and Mrs. Jerry Westrich in memory of June Runck
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\$250.00	from Western Hills Community Service Club to Special Education Department
\$1000.00	from Miami Heights Civic Association for the APT Program
\$5000.00	from Taylor High School Alumni for the new scoreboard naming Coach Don McMillan Field
\$5000.00	from Ken Neyer Memorial Golf Outing for the new scoreboard naming Coach Don McMillan Field

- D.** Recommend acceptance of a used trailer donated to the Band Department from the American Legion. Estimated value \$3500.00.

Roll Call: Ayes, Five., Ms. Stafford, Ms. Wells, Mr. McDonald, Mr. Oser, Mr. Murphy,
 Nays, None.
 The President declared the motion carried.

ANNOUNCEMENT

1. Ms. Stafford has completed her doctrine degree.
2. The City of Addyston has their annual city clean up

HEARING OF THE PUBLIC - None

OLD BUSINESS - None

NEW BUSINESS - None

Motion 060-19 Executive Session

It was moved by Mr. Murphy seconded by Mr. McDonald for the board to go into executive session for the purpose of employment of public personnel.

Time In: 6:25 p.m.

Roll Call: Ayes, Five., Ms. Wells, Mr. McDonald, Mr. Oser, Mr. Murphy, Ms. Stafford,
 Nays, None.
 The President declared the motion carried.

Motion 061-19 Leave Executive Session

It was moved by Mr. Murphy seconded by Mr. McDonald for the board to leave executive session.



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Time Out: 8:09 p.m.

Mr. Oser declared the meeting adjourned at 8:09 p.m.

President, Three Rivers Board of Education

Attest: Treasurer, Board of Education