



**THREE RIVERS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
June 13, 2017**

The Board of Education of the Three Rivers Local School District met for Regular Session at the Three Rivers Educational Campus, Cleves, OH 45002.

The meeting was called to order by the -President Mr. Jim Murphy at 6:00 p.m.

Roll Call: Present Five. Mr. Jim Murphy, Mr. Chris Oser, Mr. David Shuey, Mrs. Stephanie Stafford, Mrs. Danette Wells.

In Attendance:

Mr. Craig Hockenberry, Superintendent
Ms. Mandy Aug, Director of Curriculum
Mr. Tom Bailey, Asst. Superintendent
Mrs. Megan Rivet, High School Principal
Mrs. Debbie Fox, EMIS Coordinator
Mrs. Katie Conley, Instructional Specialist

Mrs. Teresa Johnson, Treasurer
Mrs. Holly Simms, Middle School Principal
Mr. Tim Wagner, Assistant Food Svc/Transportation Director
Mrs. Gail Montague, Superintendent Secretary
Mrs. Lisa Whitely, Communications Director

Motion 070-17 Approve Minutes

It was moved by Mr. Shuey seconded by Mrs. Stafford to approve and dispense with the reading of the minutes for the meeting of May 9, 2017 Regular Meeting, May 23, 2017 Regular Meeting and minutes of May 9, 2017 Records Retention Meeting.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
Nays, None.
The president declared the motion carried.

Communications Report – Mrs. Whiteley discussed Inactive and Active Emergency Procedures.

Presentations

Motion 071-17 Approve Resolution:

It was moved by Mrs. Stafford, seconded by Mrs. Wells to approve the following resolution:

- A. Community Member Recognition Resolution – Mr. Hockenberry gave an award to Nathan Rogers, a member of the Three Rivers Community acting in bravery and courage by saving the life of a Taylor Middle School student on Wednesday, May 17, 2017.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
Nays, None.
The president declared the motion carried.

- B. Revised Board Policy – Mr. Bailey gave recommendation for changes to student attendance policy.
- C. School Fees grades 5-8 – Mr. Bailey presented technology fees to sustain a 1:1 program.
- D. Transportation Updates – Mr. Wagner discussed safety, customer service and fiscal responsibility as the 3 transportation values. He presented a proposal for the lease/purchase of 10 buses and GPS software.
- E. Seek Company Cultural Study – Mr. Hockenberry – August 8, 2017.

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Committee Reports

- A. Finance – Mr. Murphy and Mr. Shuey discussed Transfers/Advances/Expenditure Adjustment in detail, purchasing policy and procedures, third party administrator for retrospective group rating program, community student activity funds, Insurance Broker’s Letter of Authorization and FY18 Capital needs.
- B. Legislative – Mr. Oser – The committee heard testimony on HB170, HB176, HB200 and HB49. On June 12, 2017 the Senate released a substitute version of state budget HB49. The Senate is expected to finalize its version of the bill early next week.
- C. Community Forum – Mrs. Stafford and Mr. Oser. The attendees discussed MAP testing and how Eclipse effects dismissal.

Motion 072-17 Approve Superintendent Recommendations

It was moved by Mr. Murphy, seconded by Mr. Oser to approve the following recommendations of the Superintendent:

- A. Awarding diplomas to graduates of Taylor High School Class of 2017 for successfully completing all graduation requirements.
- B. Resignation letter from *Dave Huffman*, Teacher and Varsity Football Coach, effective the end of the 2016-2017 school year.
- C. Resignation letter from *Jennifer Rogers*, Nurse, effective the end of the 2016-2017 school year.
- D. FMLA for *Daulton Picklesimer*, Teacher, effective May 24, 2017 for the remainder of the school year.
- E. Reduction in daily hours for *Becky Rueve*, Educational Aide, from 8 hours per day to 7 hours per day effective the 2017-2018 school year.
- F. Increase daily work hours for *John Konerman*, Educational Aide, to 8 hours per day effective the 2017-2018 school year. This is an additional of one hour daily.
- G. Fifteen additional work days for *John Konerman*, Educational Aide, effective July 1, 2017 through June 30, 2018 for Athletic Department assignment during the summer, winter break and end of school year.
- H. Student Workers for the After-Care Program for the 2017-2018 school year at minimum wage. After-Care hours are 2:45 – 6:00 p.m. on school days.

Luke Bresser

Abbi Davis

Delaney Day

Abbey Fellingner

Katie Fellingner

Megan Finley

Nicole George

Katie Godar

Nakayla Hammond

Rachel Hammond

Brandi Hines

Maddi Illing

Taylor Lamb

Nick Lindner

Josie Lyons

Katie Pangallo

John Pierce

Emily Rapien

Brooklyn Roberto

Micheala Roberto

Jennia Sandusky

Brandon Spivey

Ellie Urmston

Olivia Wolfe

Layloni Young

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
Nays, None.
The president declared the motion carried.



Motion 073-17 Approve Superintendent Recommendations

It was moved by Mrs. Wells, seconded by Mrs. Stafford to approve the following recommendations of the Superintendent:

- I. *Catie Oser* as After-Care Student Supervisor for the 2017-2018 school year at \$11.25 per hour. Hours are 2:45 – 6:00 p.m. on school days.

Roll Call: Ayes, Four. Mr. Murphy, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
Nays, None.
Abstain, One. Mr. Oser.
The president declared the motion carried.

Motion 074-17 Approve Superintendent Recommendations

It was moved by Mr. Murphy, seconded by Mr. Shuey to approve the following recommendations of the Superintendent:

- J. Three year contract for *Megan Rivet* as Director of Student Services effective August 1, 2017 through July 31, 2020 pending background checks and proper certification.
- K. Resignation letter from *Megan Rivet* as Taylor High School Principal effective August 1, 2017.
- L. One year contract for *Alexander Richmond* as the School Nurse effective August 1, 2017 through July 31, 2018 pending background checks and proper certification.
MA degree, Step 1

Instructional

- M. Three additional days for *Jo Ann Henderson*, Gifted Teacher, to assist in the transition of new Gifted teacher at \$150.00 per day stipend.
- N. *Robin Picchioni* for summer tutoring and test administration of Third Grade ELA at \$25.00 per hour not to exceed 15 hours.
- O. Compensation for Summer DLT Committee meeting on July 20, 2017 at \$25.00 per hour up to three hours for the following teachers. Committee work will focus on culture of the district.

Julie Davey
Ann Morton

Lauren George
Lisa Voss

Erin Metz

- P. Textbook selections for Mathematics and Foreign Language K-12.
- Q. School calendar for the 2018-2019 school year per attached.
- R. Agreement with Hamilton County Educational Service Center (HCESC) for Technology Coaching for 1:1 implementation for the 2017-2018 school year per attached.
- S. Agreement with Hamilton County Educational Service Center (HCESC) for Counseling Services Audit for the 2017-2018 school year per attached.



Operational

- T. Revised secretary job description for Transportation – Food Service Secretary position per attached.
- U. One year contract for *Thomas Getz* as a Bus Driver, effective July 1, 2017 – June 30, 2018 pending background checks, completion of required training and proper license.
6 hours per day at Step 1
- V. One year contract for *Ashley Ward* as a Bus Driver, effective July 1, 2017- June 30, 2018 pending background checks, completion of required training and proper license.
6 hours per day at Step 1
- W. One year contract for *Margaret Detmer* as Transportation-Food Service Secretary effective July 1, 2017 – June 30, 2018 pending background checks. 8 hours per day, Step 1
- X. Additional hours and compensation for the following bus drivers for Summer Special Needs Routes as listed at their hourly rate of pay:
 - June 14 – August 4, 2017 – St. Joseph Home
Not to exceed 20 hours per week *Pat O'Brien*
 - July 5 – July 27, 2017 – Dunham Recreation and Children's Home
Not to exceed 10 hours per week *Mira Mason* *Karen O'Connor*
Not to exceed 20 hours per week *Lisa Krimmer* *Anna Metager*
- Y. Additional hours and compensation for the following bus drivers to work on bus repairs effective June 14 – August 11, 2017 as listed at their hourly rate of pay:
 - Not to exceed 10 hours per week *Carol Wickman*
 - Not to exceed 20 hours per week *Karen O'Connor*
 - Not to exceed 30 hours per week *Sara Baldrick* *Kim Fisher*
Tom Getz *Elois Seibert*
Dena Temke *Ashley Ward*
- Z. *Zack Russo* and *Eli Blackford* as summer volunteers at the bus garage to clean buses.
- AA. Nutritional Standards Compliance Report for the 2016 – 2017 school year per attached.
- BB. School Fees for K-4 and 9-12 for the 2017-2018 school year per attached.
- CC. Taylor Middle School and Three Rivers Elementary School Handbooks for the 2017-2018 school year.



DD. Non-Athletic Supplemental Contracts for 2017-2018 school year pending background checks and proper certification:

<i>Bret Albright</i>	Auditorium House Manager- 5% stipend
<i>Erin Fitzpatric</i>	Instrumental Music Director – 20% stipend
<i>Christina Camardo</i>	Instrumental Music Assistant Director – 10% stipend
<i>Daniel Groh</i>	Drumline Instructor - \$3000. Stipend
<i>Bret Albright</i>	Vocal Music Director – 15% stipend
<i>Laura Rinehart</i>	TMS Vocal Music Director – 2% stipend
<i>Erin Fitzpatric</i>	TMS Jazz Band Director – 7% stipend
<i>Erin Metz</i>	Foreign Language Department Chair – 5% stipend
<i>Diana VonEye</i>	Science Department Chair – 5% stipend
<i>Lindsay Johnson</i>	Language Arts Department Chair – 5% stipend
<i>Dan Perlman</i>	Social Studies Department Chair – 5% stipend
<i>Andrea Moore</i>	Mathematics Department Chair – 5% stipend
<i>Allison Heisel</i>	Unified Arts Department Chair – 10% stipend
<i>Bettie Reynolds</i>	Kindergarten Team Leader – 5% stipend
<i>Lauren George</i>	First Grade Team Leader – 5% stipend
<i>Ann Morton</i>	Second Grade Team Leader – 5% stipend
<i>Deb Hafer</i>	Third Grade Team Leader – 5% stipend
<i>Nancy Schulte</i>	Fourth Grade Team Leader – 5% stipend
<i>Tina Cole</i>	Fifth Grade Team Leader – 5% stipend
<i>Julie Davey</i>	Sixth Grade Team Leader – 5% stipend
<i>Jennifer Smith</i>	Seventh Grade Team Leader – 5% stipend
<i>Taylor Morgan</i>	Eighth Grade Team Leader – 5% stipend
<i>Amy Smith</i>	Mentor Program Advisor – 5% stipend
<i>Andrea Perry</i>	Junior Class/Prom Advisor – 5% stipend
<i>Nicholas Schaefer</i>	National Honor Society Advisor – 5% stipend
<i>Caitlin Rudisell</i>	Student Council Advisor – 5% stipend
<i>Robin Picchioni</i>	Theatre Arts Director – 10% stipend
<i>Emily Hannon</i>	Theatre Arts Director – 8% stipend
<i>Emily Hannon</i>	TMS Theatre Arts Director – 5% stipend
<i>Robin Picchioni</i>	TMS Theatre Arts Assistant Director – 4% stipend
<i>Amy Batsakis</i>	Theatre Arts Properties Manager– 4% stipend
<i>Laura Rinehart</i>	Theatre Arts Cappies Advisor – 2% stipend
<i>Rachel Thorman</i>	Key Club /Philanthropy Club Advisor- 5% stipend
<i>Jennifer Smith</i>	National Junior Honor Society Advisor – 2.5% stipend
<i>Tina Cole</i>	Builder’s Club Advisor – 2% stipend
<i>Amy Katsetos</i>	Student Council 6-8 Advisor – 5% stipend
<i>Sarah Kemme</i>	Yearbook 7-8 Advisor – 3% stipend
<i>Katie Sullivan</i>	Math Counts Advisor – 3.5% stipend
<i>Daryl Rider</i>	Math Counts Advisor – 3.5% stipend
<i>Taylor Morgan</i>	Math Counts Advisor – 3.5% stipend
<i>JoAnn Henderson</i>	Math Counts Advisor - 3.5% stipend
<i>Cathy Laake</i>	Elementary Yearbook Advisor - \$500. Stipend
<i>Emily Hannon</i>	Elementary Talent Show Advisor - \$600. Stipend
<i>Dave Henderson</i>	Character Education Committee Chair - \$1000 stipend
<i>Elizabeth Sillies</i>	Character Education Committee Chair - \$1000 stipend
<i>Lindsey Morgan</i>	Power of the Pen Representative 7-8 grades - \$1000 stipend

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.

Nays, None.

The president declared the motion carried.

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Motion 075-17 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mrs. Stafford to approve the following recommendations of the Superintendent:

- EE. Non-Athletic Supplemental Contract for 2017-2018 for *Cindy Oser* as National Junior Honor Society Advisor at 2.5% stipend

Roll Call: Ayes, Four. Mr. Murphy, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
 Nays, None.
 Abstain, One. Mr. Oser.
 The president declared the motion carried.

Motion 076-17 Approve Superintendent Recommendations

It was moved by Mr. Shuey, seconded by Mrs. Wells to approve the following recommendations of the Superintendent:

Athletics

- FF. Membership renewal with Ohio High School Athletic Association (OHSAA) for the 2017-2018 school year.
- GG. Athletic Emergency Action Plan for the 2017-2018 school year per attached.
- HH. Athletic supplemental contracts for 2017-2018 school year pending background checks and proper certification:

<i>Mark Miller</i>	Interim Varsity Football Coach- 20% stipend
<i>William Downing</i>	Varsity Football Assistant Coach – 10% stipend
<i>John Konerman</i>	Assistant Athletic Director – 10% stipend
<i>Rachel Thrun</i>	JH Cheerleader Coach- Football – 3.5% stipend
<i>Rachel Thrun</i>	JH Cheerleader Coach – Basketball – 3.5% stipend
<i>Emily Lakamp</i>	JV Cheerleader Coach – 7% stipend

- II. Resignation letter from *Kevin Wentz* as Varsity Girls Basketball Coach for the 2017-2018 school year.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
 Nays, None.
 The president declared the motion carried.

Motion 077-17 Approve Treasurer Recommendations

It was moved by Mr. Murphy, seconded by Mrs. Stafford to approve the following recommendations of the Treasurer:

- A. Recommend approval of the May Board Financial Report, Investments, Monthly Invoices and Monthly Bank Reconciliations per attached.
- B. Recommend approval of a Resolution authorizing the transfer of the unexpended balance of a District Managed Student Activity Fund into the General Fund in accordance with O.R.C. 5705.14(D) per attached and as follows:

Amount	From	To	Reason
336.71	300-9124	001-0000	Inactive District Managed Student Activity Fund



- C. Recommend approval of a Resolution authorizing the transfer of the balances of Capital Projects Permanent Improvement, Building, and Classroom Facilities Funds for the completion of the projects and closure of funds in accordance with O.R.C. 3318.12 per attached and as follows:

Amount	From	To	Reason
254,478.31	003-9902	003-9901	Field of Dreams (FOD) Capital Project Completed
503,594.79	004-9011	003-9901	LFI Construction Project Completed
1,888.28	004-9013	003-9901	Construction Escrow & Retainage Paid at Project Completion
91,608.54	004-9014	003-9901	Field of Dreams Construction Project Completed
350,505.28	010-0000	003-9901	Classroom Facility Construction Project Completed
218,473.76	010-9011	003-9901	Local Match Construction Project Completed
389,659.33	003-9901	003-9902	Transfer Main PI Funds to Field of Dreams PI for Advance Repay to GF
316,152.35	003-9901	003-9906	Transfer Main PI Funds to Land Purchase PI for Advance Repay to GF

- D. Recommend approval of the following return of advances from various funds to the General Fund as follows:

Amount	From	To	Reason
389,659.33	003-9902	001-0000	Repay Advance back to General Fund; Field of Dreams Project Complete
316,152.35	003-9906	001-0000	Repay Advance back to General Fund; Land Purchase Project Complete
8,000.00	300-9105	001-0000	Repay Advance back to General Fund; LaRosa Annual Softball Field Donation Received

- E. Recommend approval of expenditure adjustments for other capital improvements with permanent improvement proceeds as follows:

Amount	From	To	Reason
366,762.15	001-0000	003-9901	Bond Construction Projects Funds Used for PI Exp: Buses, Van, Truck, Land

- F. Recommend approval of expenditure adjustments for debt payments to be used to pay a portion of Certificates of Participation School Improvement Project Debt in accordance with debt covenant as follows:

Amount	From	To	Reason
6,091.47	002-0000	004-9012	Bond Geo Thermal Project Funds Used to Pay Part of COPS Debt and Close Fund for Completed Project



G. Recommend approval to transfer funds from District Agency Tournament Fund to District Managed Student Activity Athletics Fund as follows:

Amount	From	To	Reason
5,041.63	022-9017	300-9105	OHSSA Tournament Complete; Transfer of Host Proceeds

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
 Nays, None.
 The president declared the motion carried.

Motion 078-17 Approve Treasurer Recommendations

It was moved by Mrs. Stafford, seconded by Mr. Shuey to approve the following recommendations of the Treasurer:

H. Request acceptance of the following donations to Three Rivers Schools:

\$250.00 from Douce Dance Studio

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
 Nays, None.
 The president declared the motion carried.

Announcements - None

Hearing Of The Public - None

Old Business – Community Shared Facilities – We will move forward with operational costs and estimates. Building on 491 N. Miami Ave. – Capital needs are in budget, \$50,000, brick, paint, lentils, doors.

New Business – Tom Bailey thanked the Board for eleven good years at TRLSD. He has had a lot of great jobs and experiences.

Executive Session - None

Motion 079-17 Adjournment

It was moved by Mr. Murphy, seconded by Mr. Oser to adjourn meeting.

Roll Call: Ayes, Five. Mr. Murphy, Mr. Oser, Mr. Shuey, Mrs. Stafford, Mrs. Wells.
 Nays, None.
 The president declared the motion carried.

Time Out: 7:52 p.m.

Mr. Murphy declared the meeting adjourned at 7:52 p.m.

 President, Three Rivers Board of Education

 Attest: Treasurer, Board of Education