



**Three Rivers Local School District
Board of Education
401 N. Miami Avenue Cleves, OH 45002**

**Board of Education Regular Monthly Meeting Minutes
Tuesday, December 9, 2025 at 6:00 p.m.
TREC Media Center**

The meeting was called to order by Garyne Evans, President, at 6:00 p.m.

ROLL CALL

Present, Five: Mr. Evans, Mr. McDonald, Mrs. Miller, Mrs. Hughes, Dr. Stafford
Absent, None

Motion 101-25 Approval of and Dispense with the Reading of the Minutes

It was moved by Mr. Evans, seconded by Mrs. Miller to approve the following:

November 11, 2025 - Board of Education Regular Meeting Minutes

ROLL CALL

Ayes, Five: Mr. Evans, Mr. McDonald, Mrs. Miller, Mrs. Hughes, Dr. Stafford
Nays, None
Motion carried

PRESENTATIONS

A. Diamond Oaks Career Students of the Month were recognized by Mr. Sies

COMMITTEE REPORTS

A. Academic/Curriculum – Mr. McDonald and Dr. Stafford updated on the Dec. 5, 2025 academic meeting following items: mClass ELA/Math Updates -MOY DIBELS has started and other groups will follow in mid-January. Megan shared BOY Benchmark data Jan PD/Flex PD (47 completed so far) -Focusing on getting students “talking” -Planning to have a lot of data work to take a deep dive into what their individual and grade level data is and what it means. -Flex PD days were used on Monday and Tuesday of fall break. 2026-2027 school year will be 2 flex days 3. 4. 5. 3rd Grade OST Fall Results; 2025-26 data: State- 38% - District-36% (dropped 10% from last year) Intervention will be standards-based Reading Improvement Plan (raise 8 points) -will be posted on the website after board approval on Dec. 9th; Draft 26-27 Calendar -the draft was created after consideration from a staff and parent survey and a calendar committee -discussion around not taking the entire week of Thanksgiving off (school on Monday and Tuesday for 2027-2028 SY) EVAAS Data -6 halos in blue, 0 in yellow; HS Course Guide (next meeting) -Mrs. Simms and Mr. Biedenbach will attend to discuss a variety of schedule options to optimize student learning. Rise Up Bootcamp (CCWMR) -19 seniors attended this two-day event. It was very successful and all passed; Transitioning to Public School Works for discipline/PBIS -TRLSD has been using Abre for student discipline and has made the decision to return to PSW for the student discipline piece. This change will go into effect on January 1st. 10. Next Meeting -January 23, 2026 - 9:00 am



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- B.** Buildings and Finance – No December meeting. Next meeting is January 27, 5:30 at CTY.
- C.** Community Liaison Report - Mrs. Hughes updated on the following items: Acclaim – 100-year tile project; Student Art Exhibitions; Band – Bronze medal at BOA Nationals earning distinguished; Choir – winter concert with 20 alumni participating, also participated around Cleves during the Christmas Walk. Elementary held Donuts with Dudes – very successful. The drama dept. took in approximately \$10k for the Addams Family production. Deb Fox will be honored with a plaque in the auditorium. Breakfast with Santa is December 13, tickets are still available. Jackets for Jackets recently concluded and the wish list was completely filled. Members of the Knights of Columbus were present to help hand out jackets. The Scholastic book fair and Christmas Bizarre are going on this week.

Motion 102-25 Approve the Recommendations of the Superintendent (Block A-N)

It was moved by Mr. McDonald, seconded by Mrs. Hughes to approve the following recommendations:

Personnel

- A.** One-year non-teaching contract for *Korinne Conder* as an EMIS Coordinator effective January 2, 2026, through June 30, 2026, pending background checks and proper certification.

- B.** Additional hours for the following aides to attend de-escalation training on January 5, 2026 not to exceed three hours each at \$25.00 per hour.

Robin Booth	Sarah Burns	Colleen Buzek	Kelly Draughn
Mandy Hanauer	Joanne Hoar	Tracey Pennington	Amy Reaves
Dawn Redden	Becky Wolfe	Dale Wright	

- C.** *Lacey Demoss* as a Sub Custodian, effective December 10, 2025 pending background checks and proper certification, not to exceed 29 hours per week.

- D.** Resignation letter, *Tayna Chinn*, Bus Driver, effective November 18, 2025.

- E.** Retirement letter, *Cheryl Noes*, Secretary, effective March 1, 2026.

- F.** *Ralph Schwarz* as a Sub Non-CDL Driver, effective November 12, 2025, pending background checks and drug and alcohol testing, will receive required training at the Sub Non-CDL rate of pay of \$17.85 per hour. Once all necessary training is completed and the Bus Certification is issued, pay will be applied at the Sub CDL rate of \$21.32 per hour. The Transportation Supervisor will notify the Treasurer's Office via email once CDL is completed, along with the effective date.

- G.** One-year non-teaching contract for *Donna Ashcraft*, Van Driver, effective December 10, 2025 through June 30, 2026, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 4.0 hours daily at \$18.44 per hour.



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- H.** One-year non-teaching contract for *James Willingham*, Van Drivers, effective December 10, 2025 through June 30, 2026, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 6.0 hours daily at \$18.44 per hour.
- I.** Two-year non-teaching contract for *Sue Courtney*, Van Driver, effective December 10, 2025 through June 30, 2027, pending background checks, drug and alcohol testing, licensure, and completion of all required training. 6.5 hours daily at \$18.62 per hour.
- J.** Approval of the following as a Home Instructor for the 2025-2026 school year at \$30 per hour, not to exceed 5 hours per week. *Emma Hotopp & Andrea Zieverink*
- K.** Recommend non-athletic supplemental contract for the 2025-26 school year for the *Briana Day* to serve as the THS Theatre Arts Technical Director (4.0%)

Operational

- L.** Approval of the Reading Improvement Plan for grades K-3, included in the Board Packet.
- M.** Sale of a TRLSD Van for \$4300 to Rodney Wheeler.

Athletics

- N.** Recommend athletic supplemental contracts for the following individuals listed below for the 2025-26 school year.

Volleyball - Boys - JV - Assistant Coach	<i>Gelacios Flores</i>	3.00%
Volleyball - Boys - JV - Assistant Coach	<i>Xavier Rodriguez</i>	2.00%
Volleyball - Boys - JV - Assistant Coach	<i>Max Foley</i>	2.00%
MS - Boys Basketball - Volunteer Coach	<i>Sam Henline</i>	0.00%

ROLL CALL

Ayes, Five: Mr. McDonald, Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. Evans

Nays, None

Motion carried

Motion 103-25 Approve the Recommendations of the Treasurer (Block A-D)

It was moved by Mr. Evans, seconded by Dr. Stafford to approve the following:

- A.** Approval of the November Board Financial Report, Investments, Monthly Invoices, and Monthly Bank Reconciliations included in the Board Packet.
- B.** Then and Now for Ritchie Photo for 2024-25 Elementary Yearbooks for \$4238.35
- C.** Approval of a Resolution to file a modified tax budget for FY 2026-2027.



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D. Approval to establish the Budget Hearing, Organizational Meeting, and Regular Meeting for January 6, 2026.

The Board has set its meeting calendar through December 2025, but not beyond. Ohio law (RC 3313.14) requires city, local, exempted village, and joint vocational school boards to meet on a day occurring during the first fifteen days of January of each calendar year.

The Board must schedule the annual Budget Hearing, which must be held in time to file the budget with the County Budget Commission in January 2026, and an Organizational Meeting date to set its calendar of meeting dates for the calendar year 2026.

The Board may set any day before January 15 for the Organizational Meeting and any day before January 15 for the Budget Hearing.

ROLL CALL

Ayes, Five: Mrs. Miller, Mrs. Hughes, Dr. Stafford, Mr. Evans, Mr. McDonald

Nays, None

Motion carried

Motion 104-25 Acceptance of Donations

It was moved by Mr. McDonald, second by Mrs. Miller to accept the following donations to the Three Rivers Local School District:

\$500.00 from Cheryl Heine to Jacket Cares for student support.

\$500.00 from the Cleves Three Rivers Kiwanis Club for Jacket Cares (Camp Invention)

\$4500 from Benjamin and Michelle Richards for Taylor Tiny Homes

\$6000.00 from Vistra for Taylor High School Career Academies Program

\$2000.00 from Vistra for Jacket Cares

ROLL CALL

Ayes, Five: Mrs. Hughes, Dr. Stafford, Mr. Evans, Mr. McDonald, Mrs. Miller

Nays, None

Motion carried

ANNOUNCEMENTS – N/A

HEARING OF THE PUBLIC – N/A



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OTHER BUSINESS

Motion 105-25 Appointment of President Pro Tempore for the January 6, 2026 organizational meeting

It was moved by Mr. McDonald, seconded by Dr. Stafford to nominate Garyne Evans, as the President Pro-Tempore for the January 6, 2026 Organizational Meeting.

ROLL CALL

Ayes, Five: Mrs. Hughes, Dr. Stafford, Mr. Evans, Mr. McDonald, Mrs. Miller

Nays, None

Motion carried

A. Discussion: 2026 Board Committees and Chairperson Assignments

B. Discussion: [2026 Board of Education meeting dates and times](#)

The January 27, 2026 work session topic will be staffing and enrollment.

The meeting was adjourned by Garyne Evans, Board President, at 7:14 p.m.

Garyne Evans, Board President

Attest: Mrs. Riesenbergs, Treasurer