



**Three Rivers Local School District
Board of Education**

401 N. Miami Avenue

Cleves, OH 45002

**THREE RIVERS LOCAL SCHOOL DISTRICT
RECORDS RETENTION COMMITTEE
TREC MEDIA CENTER
June 28, 2022**

The Records Retention Committee met for the annual meeting at the Three Rivers Educational Campus, Cleves, OH 45002.

The meeting was called to order by the Chairperson, Mr. McDonald at 5:45 p.m.

Roll Call: Present Two. Mr. Ryan McDonald, Mrs. Teri Riesenber

Commission Chairperson - Mr. McDonald

A. Review approved RC-2 Records Retention Schedule for retention and disposal of records as outlined.

It was moved by Mr. McDonald and seconded by Mrs. Riesenber to approve the RC-2 Records Retention Schedule as presented.

Roll Call: Ayes, Two: Mr. McDonald, Mrs. Riesenber
Nays: None.

Discussion: None

Mr. McDonald declared the meeting adjourned at 5:55 p.m.

Ryan McDonald, Chairperson

Teri Riesenber, Treasurer